

# Job Description & Person Specification: School Cleaner

Job Title: School Cleaner

Location: Comet Nursery School & Children’s Centre

Salary: Scale 1 Point 2 (£15.88 per hour)

Contract Type: Fixed Term until July 2026

Hours: 12.5 hours per week, Monday to Friday (Hours 6am – 8.30am OR 3.30pm – 6.00pm). Additional hours maybe required during school holidays for deep cleaning tasks

## Purpose of the Role

To maintain a clean, safe, and hygienic environment across the nursery school, ensuring high standards of cleanliness are upheld for children, staff, and visitors.

## Key Responsibilities

* Clean classrooms, corridors, toilets, and communal areas
* Sweep, mop, vacuum, and polish floors
* Clean surfaces, fixtures, fittings, and internal woodwork
* Empty bins and manage waste disposal
* Refill and replace soap, hand towels, and other consumables
* Operate domestic and industrial cleaning equipment safely
* Carry out deep cleaning during school holidays
* Report maintenance or safety issues to the Site Supervisor or Business Manager
* Ensure secure storage of cleaning materials and equipment
* Follow Health & Safety and COSHH regulations at all times

## Person Specification

Essential:

* Previous cleaning experience (school or similar setting preferred)
* Ability to work independently and as part of a team
* Good attention to detail and pride in maintaining high standards
* Reliable, punctual, and trustworthy
* Willingness to undertake training

## Safeguarding Statement

Comet Nursery School and Children’s Centre is committed to safeguarding and promoting the welfare of children and young people. All posts are subject to an Enhanced DBS check and satisfactory references. We welcome applications from all sections of the community.